



Dear Student Name: _____

In order to make an informed decision about your course, please see below the relevant information.
Should you have any further questions, please contact one of our training advisors.

Course Code & Title	RII30919 - Certificate III in Civil Construction		
Qualification Status	Release 3 Current as of 23 rd of September 2020		
RTO	Australian Institute of Vocational Development (AIVD)	TOID	40596
Entry Requirements	Nil		
Third Party Providers	AIVD does not subcontract or use third party providers for the delivery, training or assessment of this course.		
Delivery Locations	AIVD Branch Locations: You must circle the option that applies to you. (Write location if Other) <div> Thomastown Sunshine </div> Other _____		
Duration	Minimum of 7 ¼ months		
Modes of Delivery	Face to face (classroom based) and practical training.		
Practical Placement	Nil		
Licensing	No licensing outcomes apply to this qualification.		
Course Fees	This qualification is delivered in conjunction with funding from the VIC Government as part of the Skills First initiative.		
	Government Contribution	Private - Full Fee Paying	Student Tuition Fee
	(approximate value)	\$4,000.00	\$0.00
	\$10,768.00	(includes a non-refundable deposit of \$400)	
	Terms of Payment: Payment to be made within 7 days of receiving invoice.		
	Who will be paying the Course Fees?	Student	Employer *
Circle the applicable option.			
* If Employer is paying Course Fees, ensure Employer Declaration is signed.			
The Student tuition fees are indicative only and are subject to change given individual circumstances at enrolment.			
For detailed information on course fees and how they are handled (e.g. refunds, payment options and cooling off periods), please see P-033.1 Fees Charges and Refunds Policy and Procedure which can be accessed via the RTO Website.			
Student Non-Tuition Fees (Other)	Administration fees (\$0) Resource fees (\$0) RPL or Reassessment fees (\$250 per unit, please see our website)		



Funding	You must circle the option that applies to you. This training IS IS NOT provided with State Government Funding. Enrolling in this course may impact your eligibility for future funding.
Other Information	Your Student Information Guide contains general information about AIVD. For specific information on the following policies and procedures, see our website. <ul style="list-style-type: none">• P-006.1 Complaints and Appeals• P-017.1 Student Support• P-025.1 Code of Conduct• P-033.1 Fees, Charges, and Refunds• P-039.1 Privacy and Personal Information• P-048.1 Recognition• P-019.1 Access and Equity• P-057.1 Training and Assessment

I understand my fee obligations and have been provided with a copy of the D-001.1 Student Information Guide.

Student Name _____

Signature _____

Date _____

Employer Declaration – *This declaration is to be filled out if the employer is paying the Course Fees on behalf of the student.*

- ☐ I understand my fee obligations as per the P-033 Fees Charges and Refunds Policy & Procedure on the RTO website.
- ☐ I understand that if the employment status of the student changes I must notify the RTO.

For employers of Trainees and Apprentices

- ☐ I confirm I have read and understood the D-005.1 Employer Information Guide.

Employer Name _____

Employer Position _____

Employer Signature _____

Date _____